

CONCEPT

DEVELOPMENT

IMPLEMENTATION

FINALISATION

Component Project Start up

- Document involvement
- Component scope statement
- Review & approval

PC1

Component offer

- Specify approach
- Develop preliminary schedule
- Estimate build and run costs
- Develop offer
- Review and approval

PC3

Component Options Analysis(what)

- Comparative Evaluation of Options
- Prepare component options analysis report
- Review and approval

PC2

Component Administration

- Appoint component manager
- Select & form component team
- Confirm scope & success criteria
- Setup Financial Management Structure

PC4

Component Management Plan

- Review documentation
- Confirm scope
- Develop implementation plan
- Develop schedule
- Develop resource management plan
- Develop risk management plan
- Develop Estimate & Cashflow
- Determine reporting
- Develop procurement plan
- Develop quality plan
- Develop communications plan
- Document component management plan
- Stakeholder review & agreement

PC5

Manage Component Plan

- Monitor progress
- Manage change
- Manage issues
- Report progress

PC6

Handover

- Confirm physical completion
- Confirm receipt of all documentation
- Confirm maintenance arrangements

PC7

Evaluate Performance

- Evaluate against success criteria
- Produce component completion report
- Review and approval

PC8

Close-out

- Close office
- Close files
- Close financial accounts
- Disband team

PC9

PROJECT MANAGEMENT

WORK MANAGEMENT

Develop component Options

- Develop Preliminary Functional Requirements
- Identify Options
- Develop Options

WC1

Develop Preferred Option

- Prepare Preliminary Specification/Design

WC2

Options Analysis (How)

- Identify delivery options
- Review and agree business requirements

WC3

Requirements Definition

- Define element requirements
- Prepare requirements specification
- Detail work packages

WC4

Detailed Design

- Review existing technology
- Detailed design specifications

WC5

Produce Outputs

- Review detailed design
- Produce Outputs
- Develop test plan

WC6

Test

- Test output
- User acceptance test

WC7

On-Q Project Management Framework
Component project process flow
 Note: Numbering shows the general order of activity commencement
 Component Project Management (PC)
 Component Work Management (WC)